



DR. TROY BATTS, SUPERINTENDENT

## INDEPENDENT SCHOOL DISTRICT

ELEM. 903-762-2139  
HIGH SCHOOL 903-762-2138

2197 FM 2088

GILMER, TEXAS 75644

ADM. 903-762-2140  
FAX 903-762-6845

### UHISD Chromebook/Laptop Checkout Policy

Union Hill Independent School District (UHISD) students and employees are provided the opportunity to checkout Chromebooks/Laptops that are the property of UHISD so that they may continue using technology away from school facilities. These Chromebooks/Laptops are to be used only for educational purposes. No student or employee should use an UHISD Chromebook/Laptop for personal use of any kind.

The following Policy will serve as guidelines for use of UHISD Chromebooks/Laptops and their checkout by schools to students and employees. All students, parents, teachers, and employees will be required to sign this form acknowledging that they have read and agree with the school system's Chromebook/Laptop Checkout Policy before a Chromebook/Laptop can be taken to a location other than a school system facility.

1. All use of the school system's Chromebook/Laptop must be for educational purposes. Students and employees are not to use these for personal, commercial or business use, or for political or religious reasons.
2. Students and employees who check out a Chromebook/Laptop assume full responsibility for basic care of the device and accessories.
3. Students and employees who check out a Chromebook/Laptop assume full responsibility for security of the device and accessories, on and off school premises.
4. Students and employees who check out a Chromebook/Laptop assume full responsibility for reporting device or accessories problems, breakage or damage immediately.
5. Students and employees who check out a Chromebook/Laptop assume full responsibility for the replacement cost of the Chromebook/Laptop or accessories in the event the student or employee loses possession of the Chromebook/Laptop or accessories for any reason or in the event it is destroyed or rendered useless due to damage while in the student's or employee's off-campus possession, including loss of use due to theft, fire, flood, lightening, or any other cause.
6. Any student under the age of 18 must have a parent sign below assuming responsibility for the Chromebook/Laptop while it is in their child's possession.

I have read the Chromebook/Laptop Policy explained above and agree to comply with them as stated. I also understand that any violation of this Policy may constitute in me or my child not having future access to a Chromebook/Laptop for use away from school facilities.

Student/Employee Name: \_\_\_\_\_ Chromebook/Laptop ID No: \_\_\_\_\_

Student Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(please sign with ink pen, no pencils)



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### Replacement Price Breakdown:

Lenovo 100e Chromebook (complete minus case): \$230.00

Chromebook Replacement Screen: \$70.00

Chromebook Charger: \$50.00

Chromebook Case: \$20.00